

2012 Plumbers & Pipefitters Local 502 Apprenticeship Program

Follow the STEPS below and complete items listed to complete the application process:

STEP 1: Read, sign and date page 2 of 5 of application form

STEP 2: Fill in all information required on page 3 of 5 of application form

STEP 3: Complete our Questionnaire (page 4 of 5 of application form)

STEP 4: Photocopy your High School Diploma or GED Certificate

STEP 5: Obtain Official High School Grade Transcript with Seal (Original) or Official Report of GED Test Results (Original)

NOTE: If High School Graduate you must have completed one year of Algebra

STEP 6: Photocopy your Birth Certificate

STEP 7: Photocopy your Social Security Card

STEP 8: If you were in the military, we will need a copy of your Military Form DD-214

STEP 9: Photocopy your current Driver's License

STEP 10: You are required to take a WorkKeys Assessment Test and an Attitude Assessment Test. The total cost of all testing is \$30.00. Payments must be made by check or money order payable to Local 502 E & T. Cash and credit or debit cards will NOT be accepted. This fee is to be paid by the applicant prior to testing. The test will be scheduled by and held at the Training Center located at 2335 Millers Lane.

STEP 11: Write a Resume (just a simple resume, nothing elaborate)

STEP 12: Read all information on all 5 pages

FINAL STEP: AFTER COMPLETING ALL THE ABOVE STEPS, CALL THE TRAINING CENTER AT 502-778-3380 TO SCHEDULE A TIME TO DROP OFF YOUR COMPLETE APPLICATION. ANY APPLICATION THAT IS NOT COMPLETE WILL NOT BE ACCEPTED. ANY APPLICATION MAILED IN THAT IS INCOMPLETE WILL BE RETURNED TO SENDER.

**ALL COMPLETE APPLICATIONS MUST BE RETURNED TO THE TRAINING CENTER
NO LATER THAN 4 PM on FEBRAURY 9th, 2012**

All documents must have the official seal of the respective agencies

Please bring copies of these documents that we can keep.

This office will not make copies.

PIPE TRADES APPRENTICESHIP FORM #1

Application Form

Plumbers & Pipefitters Local 502
Joint Apprenticeship Program
2335 Millers Lane
Louisville, KY 40216
502-778-3380

QUALIFICATIONS NECESSARY FOR AN APPLICANT TO BE CONSIDERED FOR A PROBATIONARY PIPE TRADES APPRENTICESHIP

1. Must be at least 18 years of age. (See Section III-B-2--Qualifications of Applicants for Apprenticeship in the National Guideline Standards of Apprenticeship);
2. Complete this page, the application on Page 2, and return this form with the following:
 - a. Birth certificate or other such document for proof of age;
 - b. High School diploma and transcript or high school equivalency (GED) certificate and official report of test results.
 - c. Military transfer or discharge Form DD-214, if applicable;
3. Appear for interview when notified.

IF YOU ARE ACCEPTED FOR A PROBATIONARY APPRENTICESHIP YOU WILL BE REQUIRED TO:

1. Serve as a probationary apprentice for a period of 1 year (1700-2000 hours of on-the-job training);
2. Serve a 5 year apprenticeship including the probationary period (8500-10,000 hours of on-the-job training);
3. Report for work on a regular basis;
4. Provide for you transportation to and from the job site;
5. Work under the direction of a Journey Worker on the job site and perform job duties satisfactorily;
6. Attend related training classes regularly and maintain an acceptable average in those classes;
7. Purchase text material for use in related training classes as required;
8. Abide by all rules and regulations of the Joint Apprenticeship and Training Committee.

I, the undersigned, have read, understand, and agree to abide by the above.

(Applicant's Signature)

Date:

Plumbers and Pipefitters Local No. 502 Training Center Application Procedure

Dear Applicant:

Thank you for showing an interest in the Plumbing and Pipefitting trade. Please read this fact sheet before continuing. There are some requirements that must be met in order to complete the selection procedure.

Applications can be obtained from the school's website (www.ua502school.org) or by calling 502-778-3380 to make arrangements to pick an application up at Training Center located at 2335 Millers Lane, Louisville, KY 40216.

All documents must be printed legibly. Completely fill out the application and survey and return with all other required documents listed on the back of this letter. All paperwork must be returned to complete the application process. Please bring copies of the documents that we can keep. *We will not make copies for you of your drivers' license, social security card, diploma, etc.* **Completed applications and all required documentation may be returned by calling the Training Center at 502-778-3380 and scheduling an appointment with the Director of Training.**

Applications are available without regard to race, sex, age, religion or national origin.

Applicants must have a valid driver's license and meet the following basic qualifications:

1. Minimum age of (18) eighteen.
2. High school graduate, with official diploma, or G.E.D. certificate.
3. Minimum math requires one full year of high school or post high school algebra with a passing grade.
4. Undergo a prescribed aptitude test administered by WorkKeys Assessment Testing and an Attitude Assessment Test administered by Sequential Employment Testing, Inc.
5. Be available to serve a five-year apprenticeship, including on-the-job training and attending two nights of classroom training from August through June yearly, unless obligatory military service occurs.
6. Submit Honorable Discharge papers if having prior military service.
7. Must provide official transcript or transcripts for high school or post high school showing courses and grades. Plumbers' and Pipefitters' Local Union No. 502 represent the skilled employees of the unionized contractors of the plumbing and piping industry. The following classes are required during the apprenticeship:

Welding	Pipefitting
Pneumatic Controls	Refrigeration & Air Conditioning
Heating, Steam & Hot Water Boilers	Drafting, Piping Layout & Design
Temperature & Process Controls	KY Plumbing License
IN Plumbing License	Med Gas Brazing Certification
KY and IN Backflow Certification	

Plumbers' and Pipefitters' Local Union No. 502 jurisdictional areas are:

Kentucky Counties

Adair	Franklin (western 3/4)
Allen	Grayson
Barren	Green
Breckinridge	Hardin
Bullitt	Hart
Butler	Henry
Carroll	Jefferson
Carroll (western)	Larue
Cumberland	Marion
Edmonton	Meade
Ft. Knox (entire reservation)	Metcalfe
Franklin	Monroe

Indiana Counties

Nelson	Clark
Oldham	Crawford
Shelby	Floyd
Simpson	Harrison
Spencer	Jefferson
Taylor	Scott
Trimble	
Warren	
Washington	

If you have any questions, please feel free to call the Training Center at 502-778-3380.

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